

PNPC Emergency Aid Policy School Year 2008-2009

The PNPC wishes to provide financial assistance in the form of partial tuition waivers where the need exists and when funds are available. It is our policy that all members contribute something financially to the Co-op's operating expenses.

1. Members requesting emergency financial assistance will be asked to provide registration costs and the first quarter's (three months) tuition for their children. The remaining two quarters may then be partially waived, depending on the circumstances. Emergency aid may be awarded for three months or less (should circumstances change).
2. Members using emergency financial aid will be expected to be active, contributing members of the Co-op.
3. The application form should be submitted to the All-School Treasurer who will consult with the Emergency Aid Committee.
4. Application shall be made by the 15th of the preceding month. All disclosures will be confidential and the Committee will make their decisions based on need and funds available.
5. Under most circumstances a maximum 50% tuition waiver may be granted. Under the following circumstances a 90% waiver may be granted:
 - A. Prolonged illness, not covered by medical insurance
 - B. Loss of major income source
 - C. Separation/divorce leaving the custodial parent on very reduced income
 - D. Other extreme hardship
6. Members receiving Emergency Aid are required to notify the All-School Treasurer immediately of any financial changes.

PNPC Emergency Aid Application School Year 2008-2009

To be eligible, applicant families must be currently enrolled in good standing and actively participating in the Co-op. Emergency Aid will be awarded solely on the basis of financial need. All information provided on this application will be kept strictly confidential.

Parent Name(s) _____

Child # 1 Name _____ Preschool Class _____

Child #2 Name _____ Preschool Class _____

Address _____

Email _____ Phone _____

Total number of people in family household _____

Parent #1's employer _____ Occupation _____

Parent #2's employer _____ Occupation _____

Total Monthly Income (from all sources) _____

Please list specific circumstances that make tuition assistance necessary at this time, or if there is any additional information that may clarify your family's request, please describe.

Applicant's signature _____ Date _____

Printed Name _____

Submit Application to All-School Treasurer's Mail box in the Red Room or Dragon Room
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