



# Confidentiality Agreement

## **Phinney Neighborhood Association PLEDGE OF CONFIDENTIALITY**

This is to certify that I, \_\_\_\_\_, a volunteer of Phinney Neighborhood Association, understand that any data created, witnessed or obtained during the performance of my duties must remain confidential. This includes all information about members, employees and other associate organizations, as well as any information otherwise marked or known to be confidential. In particular, this includes names and donation records.

I understand that any unauthorized release or carelessness in the handling of this confidential information is considered a breach of the duty to maintain confidentiality.

I further understand that any breach of the duty to maintain confidentiality could be grounds for immediate dismissal and/or possible liability in any legal action arising from such breach.

\_\_\_\_\_  
Signature of Volunteer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Staff Witness